Risk Assessment for Clubhouse

Assessment Date: 14/09/2026 *Review date: 14/09/2027*	**Undertaken by: Original Assessment by Lisa Spence**, *12/09/23 30/09/24 20/09/25 14/09/26*	
Activity: *Risk assessment for users of the Clubhouse at Hemps Green*	**Site:** *Hemps Green Equestrian, Hush Wing Farm, Mount Bures Road, Wakes Colne, Colchester, Essex CO6 2AP*	
People at Risk: *Staff, Clients, Visitors*	**Additional Information:** *Please see Risk Assessment already completed for employees' activities apply.*	

Risk Evaluation

Hazard	Risk	Existing Control Measures	Additional Action Required (action by whom, by when)
All work near and around horses *See Hemps Green risk assessment for individual and specific hazards*	RISK OF: • Injuries to persons • Injuries to horses • As per risk assessment RISK TO: • Staff • Clients • Horses • Visitors • Contractors	***Existing controls as per main risk assessment. With extra attention as follows:*** • Ensure a member of staff is aware that you are using the clubhouse and have permission to use the facilities. • Ensure a mobile phone is on your person and charged whilst on site in the event of an emergency and/or you need to contact a member of staff. • Make sure you have the name and contact details of a member of staff. • Ensure any incident however small is reported to staff. • Make sure you are aware of horses moving around the clubhouse and using the arena and are considerate to riders if you are using the seating area facing the arena. • Ensure any appliances that are used are turned off, clean and as you found them. • Report to a member of staff when you are vacating the clubhouse. • Stay within designated areas for visitors unless given permission to enter areas only for staff. • Visiting children should be accompanied by an adult and not left unattended.	

Signature:……Name:……..……..…Job Title:…….……....Date:……	Review Date:……